

LOS ANGELES UNIFIED SCHOOL DISTRICT
DIVISION OF ADULT AND CAREER EDUCATION

GUIDELINE NO. 017.00
August 18, 2021

SUBJECT: ADULT BASIC EDUCATION PROGRAM

- I. Introduction
- II. Program Description and Students Served
- III. Implementation Procedures

I. INTRODUCTION

This guideline supersedes Guideline No. 5 issued on March 23, 2005. The following requirements are effective and apply to students enrolling in the Adult Basic Education Program on August 18, 2021, and thereafter.

II. PROGRAM DESCRIPTION AND STUDENTS SERVED

The Adult Basic Education (ABE) Program provides instruction in reading, language arts, mathematics, and computer literacy to students with skill levels below the ninth-grade level. Courses are competency based and focus on those academic and life skills students need in order to be successful in career and academic classes or fulfill personal goals.

The following courses are offered:

Course No.	Course Title	Grade Levels
53-03-64	Reading 1	0 – 3.9
53-03-65	Reading 2	4 – 6.9
53-03-66	Reading 3	7 – 8.9
53-03-75	Math 1	0 – 3.9
53-03-76	Math 2	4 – 6.9
53-03-77	Math 3	7 – 8.9
53-03-81	Basic Language Arts – Beginning	0 – 3.9
53-03-82	Basic Language Arts – Intermediate	4 – 6.9
53-03-83	Basic Language Arts – Advanced	7 – 8.9

III. IMPLEMENTATION PROCEDURES

A. PLACEMENT

- 1. Placement into ABE Reading:

*CASAS Reading GOALS** results determine a student's initial reading level and inform placement in the ABE Reading program. Students whose *CASAS Reading GOALS* scale scores are below 239 place into ABE Reading.

Students whose *CASAS Reading GOALS* scale scores are between 193 and 203 (K-1 grade-level equivalency) place into **Reading 1**. If a preliminary screening suggests that a student may be a nonreader or very low-level reader, it is not necessary to administer the *CASAS Reading GOALS*.

Students whose *CASAS Reading GOALS* scale scores are between 217 and 230 (4-6 grade-level equivalency) place into **Reading 2**.

Students whose *CASAS Reading GOALS* scale scores are between 231 and 238 (7-8 grade-level equivalency) place into **Reading 3**.

**Use the CASAS Reading GOALS Locator (104R) to determine appropriate CASAS Reading GOALS level.*

2. Placement into ABE Basic Language Arts:
*CASAS Reading GOALS** results and a student writing sample evaluated using the *ABE Writing Rubric* inform student placement in the ABE Basic Language Arts program.

Students whose *CASAS Reading GOALS* scale scores are below 203 (K-1 grade-level equivalency) are placed in **Basic Language Arts Beginning**. If a preliminary screening suggests that a student may be a nonreader or very low-level reader, it is not necessary to administer the *CASAS Reading GOALS 900 D*.

Students whose *CASAS Reading GOALS* scale scores are between 217 and 230 (4-6 grade-level equivalency) place into **Basic Language Arts Intermediate**. Students whose *CASAS Reading GOALS* scale scores **between 231 and 238** (7-8 grade-level equivalency) place into **Basic Language Arts**.

**Use the CASAS Reading GOALS Locator (104R) to determine appropriate CASAS Reading GOALS level.*

3. Placement into ABE Math:
Placement into the ABE Math program is a two-part process. Initial placement occurs at registration and is facilitated by the school counseling team. Final placement occurs in the classroom and is facilitated by the math instructor.

Part One: Initial Placement

*CASAS Reading GOALS** results determine a student's initial math level and inform placement into the ABE Math program.

- All students whose *CASAS Math GOALS* scale scores are 203 or below (K-3 grade-level equivalency) place into **Math 1**.

- All students whose *CASAS Math GOALS* scale scores are between 204 and 221 (4-6 grade-level equivalency) place into **Math 2**.
- All students whose *CASAS Math GOALS* scale scores are between 222 and 235 (7-8 grade-level equivalency) place into **Math 3**.

Part Two: Final Placement

Final placement into Math 1, Math 2, or Math 3 is determined based on the results of diagnostic assessments conducted in the classroom.

NOTE: For a complete description of the placement process see “How to Use This Course Outline” located at the front of each ABE math course outline.

**Use the CASAS Math GOALS Locator (104M) to determine appropriate CASAS Math GOALS level.*

B. ABE COURSE COMPLETION

The chart below provides an overview of ABE course completion criteria.

Course No.	Course Title	Criteria for Course Completion
53-03-64	Reading 1	<ul style="list-style-type: none"> • Meet minimal competencies outlined on <i>ABE Reading 1 Student Completion Record</i> • Achieve <i>CASAS Reading GOALS 900</i> scale-score of 217 or above
53-03-65	Reading 2	<ul style="list-style-type: none"> • Meet minimal competencies outlined on <i>ABE Reading 2 Student Completion Record</i> • Achieve <i>CASAS Reading GOALS 900</i> scale-score of 231 or above
53-03-66	Reading 3	<ul style="list-style-type: none"> • Meet minimal competencies outlined on <i>ABE Reading 3 Student Completion Record</i> • Achieve <i>CASAS Reading GOALS 900</i> scale-score of 239 or above
53-03-81	Basic Language Arts Beginning	<ul style="list-style-type: none"> • Meet exit competencies in Course Outline • Achieve <i>CASAS Reading GOALS 900</i> scale score of 217 or above • Demonstrate readiness to advance per <i>ABE Writing Rubric</i> assessment of student writing sample
53-03-82	Basic Language Arts Intermediate	<ul style="list-style-type: none"> • Meet exit competencies in Course Outline • Achieve <i>CASAS Reading GOALS 900</i> scale score of 231 or above

		<ul style="list-style-type: none"> • Demonstrate readiness to advance per <i>ABE Writing Rubric</i> assessment of student writing sample
53-03-83	Basic Language Arts Advanced	<ul style="list-style-type: none"> • Meet exit competencies in Course Outline • Achieve <i>CASAS Reading GOALS 900</i> scale score of 239 or above • Demonstrate readiness to advance per <i>ABE Writing Rubric</i> assessment of student writing sample
53-03-75	Math 1	<ul style="list-style-type: none"> • Score 90% on all assessments • Achieve <i>CASAS Math GOALS 900</i> scale score of 204 or above
53-03-76	Math 2	<ul style="list-style-type: none"> • Score a minimum of 90% on all assessments • Achieve <i>CASAS Math GOALS 900</i> scale score of 222 or above
53-03-77	Math 3	<ul style="list-style-type: none"> • Score a minimum of 90% on all assessments • Achieve <i>CASAS Math GOALS 900</i> scale score of 236 or above

C. ABE COURSE CREDIT

Forty-five (45) elective high school credits in Adult Basic Education may be earned through completion of the following courses:

Course No.	Course Title	Credit Awarded
53-03-64	Reading 1	5 credits
53-03-65	Reading 2	5 credits
53-03-66	Reading 3	5 credits
53-03-81	Basic Language Arts – Beginning	5 credits
53-03-82	Basic Language Arts – Intermediate	5 credits
53-03-83	Basic Language Arts – Advanced	5 credits
53-03-75	Math 1	5 credits
53-03-76	Math 2	5 credits
53-03-77	Math 3	5 credits

Adult Basic Education and English as a Second Language provide credit as indicated in the Catalog of Authorized Courses. However, counselors may only apply a maximum of 20 credits, earned in either ESL or ABE, or a combination thereof, towards completion of the adult diploma requirements. ESL and ABE credits should be entered in the “elective credit” section of the cumulative record.

Attachment A: *CASAS Reading and Math GOALS Grade Level Equivalencies*

For assistance, please contact Matthew Oberlander, Coordinator at mjo4330@lausd.net.

APPROVED: Joseph Stark, Executive Director 

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CASAS Reading GOALS Grade-Level Equivalencies

NRS ABE/ASE Levels	ABE/ASE Level Names	Reading GOALS Scale Score Ranges	Grade Level
1	Beginning ABE Literacy	193 and below	K
		194 – 203	1
2	Beginning Basic Education	204 – 210	2
		211 – 216	3
3	Low Intermediate Basic Education	217 – 222	4
		223 – 227	5
4	High Intermediate Basic Education	228 – 230	6
		231 – 234	7
		235 – 238	8
5	Low Adult Secondary Education	239 – 243	9
		244 – 248	10
6	High Adult Secondary Education	249 – 253	11
		254 and above	12



CASAS Math GOALS Grade-Level Equivalencies

NRS ABE/ASE Levels	ABE/ASE Level Names	Math GOALS Scale Score Ranges	Grade Level
1	Beginning Literacy	184 and below	K
		185 – 193	1
2	Beginning Basic	194 – 198	2
		199 – 203	3
3	Low Intermediate	204 – 209	4
		210 – 214	5
4	Middle Intermediate	215 – 221	6
		222 – 225	7
5	High Intermediate	226 – 228	7
		229 – 235	8
6	Adult Secondary	236 – 240	9
		241 – 244	10
		245 – 248	11
		249 and above	12